

Army Regulation 930-5

Service Organizations

**American
National Red
Cross Service
Program and
Army Utilization**

**Headquarters
Department of the Army
Washington, DC
1 February 2005**

UNCLASSIFIED

SUMMARY of CHANGE

AR 930-5

American National Red Cross Service Program and Army Utilization

This administrative revision, dated 1 February 2005--

- o Changes the proponent from The Adjutant General to the Assistant Chief of Staff for Installation Management.
- o Updates the history, summary, applicability, proponent and exception authority, Army management control process, supplementation, suggested improvements, and distribution paragraphs in the frontmatter.
- o Updates the protocol for requests for Red Cross services (para 1-7).
- o Deletes all information concerning Clubmobile service and recreation centers overseas (including States of Hawaii and Alaska) (paras 1-8 and 2-1i).
- o Updates information for reporting Red Cross personnel serving outside the continental United States on a military support assignment (para 3-12).
- o Adds appendix A.
- o Adds the glossary.

This revision, dated 24 May 1973, is a transitional reprint of this publication, including Change 1 -- 3, which places it in the new UPDATE format. Any previously published permanent numbered changes have been incorporated into the text.

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Service Organizations

American National Red Cross Service Program and Army Utilization

By Order of the Secretary of the Army:

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General, United States Army
Chief of Staff

Official:



SANDRA R. RILEY
Administrative Assistant to the
Secretary of the Army

History. This publication is an administrative revision. The portions affected by this administrative revision are listed in the summary of change.

Summary. This regulation covers the objectives and policies of the Department of the Army with respect to the cooperation with and use of the services of the American National Red Cross.

Applicability. This regulation applies to the Active Army, the Army National

Guard of the United States, the Army National Guard, and the U.S. Army Reserve.

Proponent and exception authority. The proponent of this regulation is the Assistant Chief of Staff for Installation Management. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or a direct reporting unit or field operating agency of the proponent agency in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25–30 for specific guidance.

Army management control process. This regulation does not contain management control provisions.

Supplementation. Supplementation of

this regulation and establishment of command and local forms are prohibited without prior approval from Assistant Chief of Staff for Installation Management (ATTN: DAIM–ZA), 600 Army Pentagon, Washington, DC 20310–0600.

Suggested improvements. Users are invited to submit comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Assistant Chief of Staff for Installation Management (ATTN: DAIM–ZA), 600 Army Pentagon, Washington, DC 20310–0600.

Distribution. This publication is available in electronic media only and intended for command levels C, D, and E for the Active Army; D and E for the Army National Guard of the United States, the Army National Guard; and C, D, and E for the U.S. Army Reserve.

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Chapter 1

General

1-1. Purpose

This regulation provides information concerning the mission and operations of the American National Red Cross (hereafter referred to as the Red Cross), states the objectives and policies of the Department of the Army with respect to the cooperation with and utilization of the services of the Red Cross, provides information with regard to support services authorized for Red Cross personnel and their dependents, including commissary store and exchange privileges, hospitalization and medical care, recreation facilities, dependents' schools, and Armed Forces postal service; and prescribes rules and regulations for the implementation of section 2602 of title 10, United States Code (USC) (chapter 1, title 36, USC; 10 USC 2602).

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

1-4. Responsibilities

The Assistant Chief of Staff for Installation Management (ACSIM) is charged with general staff supervision and the responsibility for policy determinations concerning relations between the Army and the Red Cross.

1-5. Mission of the Red Cross

a. Mission of the Red Cross with the Army. It is the policy of the Department of the Army to facilitate the accomplishment of the Red Cross mission and to tender to the Red Cross and its personnel services, facilities, and privileges outlined in this regulation whenever the Army has accepted the cooperation and assistance of the Red Cross. Pursuant to authority contained in 36, USC, chapter 1, and in accordance with specific agreements, the Red Cross cooperates closely with the Army by carrying out activities supplementing and otherwise assisting the Army in its programs relating to the health, welfare, recreation, and morale of military personnel and their dependents. The Red Cross program of services to the Department of the Army will be based on authentic needs. Services of the Red Cross are provided through local chapters and a national organization staff from which personnel are assigned to military installations and activities within and outside continental United States.

b. Department of Army policy and relations with the Red Cross for disaster relief. Relations between the Army and the Red Cross for disaster relief are delineated in an agreement between the Secretary of the Army and the President of the American National Red Cross signed 28 November 1966, and implementing instructions contained in AR 500-60.

1-6. Audit of accounts

The charter of the Red Cross provides for the audit of the organization's accounts by the Department of Defense (DOD). The United States Army Audit Agency has been designated as the agency to perform this audit and to prepare the annual report to the Congress. The United States Army Audit Agency will be reimbursed by the Red Cross for audits of accounts.

1-7. Utilization of Red Cross personnel

a. Staffing. Initial requests for the services of Red Cross personnel will be forwarded through command channels, that is, the installation management activity (IMA) for garrison support, and the theater commander for operation mission support to DOD Executive Agent Headquarters Department of the Army (HQDA), U.S. Community and Family Support Center, Family Programs, 4700 King Street, Alexandria, VA 22303-4415.

b. Movement with military units overseas. When units of brigade-size or larger are alerted for intact overseas deployment, requests for assigned Red Cross personnel to accompany them should be forwarded through normal command channels to the ACSIM to facilitate necessary arrangements with Red Cross National Headquarters. Pertinent logistical support should be programmed for accompanied Red Cross personnel.

c. Acceptability. The Red Cross will furnish the Department of the Army such information as may be required to assist the commander concerned in determining the loyalty and acceptability of Red Cross personnel selected for duty at Army installations and deployment operations.

d. Court-martial. In time of war, Red Cross personnel are subject to trial by courts-martial under the circumstances set forth in the Uniform Code of Military Justice (UCMJ).

e. Comparable grade listings. Where such action has not previously been taken, major commanders are authorized to establish grade categories comparable to military and general service (GS) civilian grades for Red Cross personnel serving with the Army. These grade categories relate primarily to the assignment of housing and for the publication of orders involving transportation in oversea areas.

1–8. Rescinded.

1–9. Categories of Red Cross personnel

Under the provisions of 10 USC 2602, employees assigned to duty with the Department of the Army by the Red Cross are employees of the Red Cross and may not be considered employees of the United States. These employees are divided into the following categories:

a. Uniformed and nonuniformed, full-time, paid professional field and headquarters staff, consisting of administrative and supervisory officers, field directors and assistant field directors, center directors, field office assistants, administrative assistants, and recreation and casework staff.

b. Uniformed, full-time, paid secretarial and clerical workers on duty outside the continental United States (CONUS).

c. Nonuniformed, full-time, paid secretarial and clerical workers on duty in Red Cross offices at activities within the United States.

d. Volunteer workers, uniformed and nonuniformed, within CONUS and in foreign areas.

1–10. Neutrality

Red Cross personnel exclusively engaged in the search for, or the collection, transport, or treatment of the wounded or sick, or the prevention of disease, or who are exclusively engaged in the administration of medical units and establishments, are entitled to the protection provided under the terms of Articles 24 and 26, Geneva Convention for the Amelioration of the Condition of the Wounded and Sick in Armed Forces in the Field, of 12 August 1949 (page 33, DA Pam 27–1).

Chapter 2

Services of the Red Cross to the Department of the Army

2–1. To Army personnel and their dependents

The Red Cross provides many general welfare and recreation services to Army personnel and their families. Its responsibility for these services is both primary and supplementary. All general welfare services will be conducted in accordance with governing regulations. These services will be available to Army personnel worldwide to the extent they are applicable and resources are available. Red Cross field directors, their assistants, and other appropriate Red Cross representatives perform the following services by conducting interviews with the persons who ask for service, by holding conferences with officers and staff agencies concerned, and by communicating with the appropriate Red Cross headquarters office, chapter, or field office, when required:

a. Provides consultation and guidance on emergency personal and family financial or health problems. (Religious and moral problems of the individual or family will be referred to or coordinated with the chaplain.)

b. Furnishes assistance with communications between Army personnel and their families concerning their health and welfare when direct rapid communication is not feasible or will not meet the need. (The Red Cross will determine whether sufficient justification exists for communications service and when rapid communications are necessary.)

c. Counseling and reporting services are provided to enhance the morale of Army personnel and their families as follows:

(1) Obtains reports for individual Army members and their commanders that are needed to help them make decisions in such matters as emergency leave and extension of leave for emergency reasons.

(2) Obtains reports regarding the health, welfare, and whereabouts of family members to alleviate apprehension, worry, and concern.

(3) Provides supplementary reports when specific additional data are required by the military headquarters office or commander having final authority for decision in situations involving deferment, compassionate reassignment, and dependency discharge.

d. May furnish supplemental information on Federal and State legislation and regulations on allotments, allowances, insurance, civil relief, and other benefits available to Army personnel and their dependents, and may aid in obtaining such benefits.

e. Provides referral service for military personnel or their families to agencies specializing in legal aid, medical or psychiatric care, employment, or family and children's welfare.

f. Financial assistance in the form of an outright grant or a loan without interest, on the basis of need, may be provided through an agreement with Army Emergency Relief, by field directors at military installations or in military hospitals, or by Red Cross chapters in home communities to Army personnel and their family members in accordance with AR 930–4, paragraph 2–13b.

g. Upon the approval of the commanding officer, arranges for Red Cross instruction courses such as water safety, first aid, home care of the sick and injured, and mother and baby care for Army personnel and their dependents.

h. Furnishes volunteer assistance in the Army hospitals and other activities at the request of the installation or Army commander concerned. See paragraph 2–3 for more specific information concerning the utilization of Red Cross volunteers. Such services may include—

- (1) Recruiting volunteer workers for specific authorized activities.
- (2) Coordinating supplementary programs and services with the special services officer or his designated representative. Supplementary activities may include volunteer entertainment, instruction, and production service (assembling or making such items as Christmas stockings, sewing kits, draperies, and surgical dressings).
- (3) Furnishing supplementary supplies.

i. Rescinded.

j. When it does not interfere with the military blood program, it is the general policy of the Army to cooperate with the Red Cross and to support the blood program by assisting with mobile unit visits to Army installations and encouraging Army members to voluntarily donate blood when feasible. Blood services for the dependents of Army personnel are as follows:

(1) When Army members are serving unaccompanied overseas duty tours the blood needs of their dependents residing within continental United States who are hospitalized in civilian hospital facilities may be met by the Red Cross, without obligation, at the request of the Army member.

(2) When Army members are assigned to an Army installation within continental United States that is actively participating in Red Cross blood donor activities arranged with a Red Cross blood center, their eligibility for Red Cross blood service in behalf of their dependents hospitalized in civilian hospital facilities is established. This eligibility is valid whether the Army member is or is not a Red Cross blood donor.

k. For preservation of the privacy of Army members, military personnel at all levels will respect the personal nature of Red Cross reports. Red Cross reports are provided as factual information to assist, without recommendation, and to permit the Army member concerned and/or his commander to make their own determination concerning any decision that may be indicated. Written copies of Red Cross reports, or condensations of such reports, will be provided Army personnel only by or at the direction of the Red Cross field director providing service for the Army installation concerned. Requests for Red Cross reports or information contained therein, which are or have become Army records (as defined in para 4, AR 345–20) will be denied only in accordance with the provisions of AR 345–20.

l. Red Cross reports concerning the serious illness of immediate family members are obtained at the request of individual service persons and their commanders to help provide factual information regarding the extent of an emergency situation to facilitate a leave decision. In some instances commanders have granted leave to members of their command and have requested a Red Cross report after the service member concerned departed the station. Since the objective of a Red Cross report is to help determine the need for returning home on leave, such reports will not be requested after leave has been granted.

2–2. To patients and their dependents

Under the provisions of its charter, the Red Cross aids sick and injured service personnel and their families in time of peace or war. Although Army members and their dependents, as applicable, are eligible for the services described in paragraph 2–1, the Red Cross may also provide the following welfare and recreation services (in consultation with patients and members of their families when necessary):

a. For patients at Army hospitals where resident Red Cross personnel are assigned:

(1) Provides supplementary social work services as requested by the Chief, Social Work Service. This service may include, but is not limited to, receiving, comforting, and caring for visiting relatives who have been summoned because of the serious illness of a patient. Under these circumstances Red Cross personnel give special assistance in such matters as housing and travel arrangements, financial assistance, communication with other family members, and information about the hospital and the community. The Red Cross staff also supervises the trained Red Cross volunteers who provide patients with such personal services as shopping, writing letters, running errands, and friendly visiting.

(2) Plans, coordinates, and conducts medically approved recreation, except library service, in voluntary off-duty activities which are not a part of the required medical program, and may assist in recreation activities which are a part of the medical program but which patients are not compelled to attend. In those hospitals where occupational therapy sections are not in operation, craft shops established for and open to the patients will be supervised medically and administratively by the Army and coordinated with Red Cross activities. Voluntary assistance may be provided by Red Cross personnel. Recreation activities for patients conducted by the Red Cross will be coordinated with the Army medical program through the hospital commander. The Red Cross hospital field director is responsible to the hospital commander for the social and recreation work of the assigned Red Cross staff. In those hospitals where Occupational Therapy Sections are established, the Red Cross will assume responsibility only for diversional craft activities as a part of the total recreation program for patients. Craft activities utilized for therapeutic purposes as part of the required medical program and associated activity programs requiring close medical supervision will be under the jurisdiction of the Occupational Therapy Section. These activities of the Occupational Therapy Section and those of the Red Cross

will be coordinated so as to preclude duplication. Red Cross volunteers may be assigned to assist in the Occupational Therapy Section in the same way they are assigned to other activities in the hospital.

(3) In addition, Red Cross staff directors assigned by the Red Cross to military hospitals within CONUS are responsible, in conjunction with hospital administrators, for the development and implementation of welfare and recreation programs which are suited for patients' needs. Monthly entertainment schedules should be established in coordination with the recreational and welfare program of the military installation concerned. Such programs should serve as an outlet for creative recreation of patients, encourage interest in reading and education, and provide tangible evidence to patients that they are not forgotten. In addition to volunteer help from individuals, local civic organizations, and church groups, consideration should be given to the establishment of a Committee for Celebrity Visits to develop schedules for visits by distinguished American personalities of various professions.

b. Obtains social, medical, or other specified data when requested by hospital authorities from the local Red Cross field director, with the prior written consent of the patient, if competent. Reports may be requested for use by Army medical officers in determining diagnosis, treatment, or disposition of patients, or for leave or post-discharge planning. Such information will be treated as confidential and will not be included in the records of proceedings of physical evaluation boards, shown to the patient, or incorporated in his medical records. However, an abstract of the information may be included in medical records provided the source is not identified and verbatim copying is not employed, and provided further, in the case of information which may be adverse to the interests of the patient, he is given such information, informed that it is to be included in his records, and is given an opportunity to answer the adverse comments as provided in AR 600-37. Following use of the report by the medical officer, it will be returned to the local Red Cross field director for filing. Red Cross field directors are responsible for all direct communications with chapters concerning hospitalized patients. In cases handled cooperatively with Army social workers, communications to chapters will be forwarded over the signature of the field director whose knowledge of chapter conditions will be used for guidance in drafting the communications.

c. Furnishes comfort and personal hygiene articles to patients without funds to whom such articles are not available.

d. Provides personal services such as letter-writing, handling postal money orders, obtaining notary service, sending telegrams, and shopping.

e. Handles requests for reports concerning the health, welfare, and whereabouts of patients when initiated by families of military members through Red Cross chapters in home communities. Such requests and replies thereto will be coordinated with the appropriate medical authorities. The concurrence of the patient will be obtained unless such procedure is impractical for mental competency or health reasons. All requests for health and condition reports relating to Army casualties will be handled in accordance with instructions and procedures of the Department of the Army and Red Cross National headquarters.

f. Notifies Red Cross chapters concerning homecoming, convalescent furlough, leave, or discharge when the patient or his family may need continued aid or referral service of the chapter. Cooperation with the Army social worker may be necessary in such cases.

g. In those hospitals where no resident Red Cross hospital staff is assigned, Red Cross services are supplied by and are under the direction of the installation field director.

2-3. Red Cross volunteers

a. At the request of Army commanders, Red Cross arranges for its volunteers to give service at Army installations and facilities and assists in providing them with training for their assignments.

b. Red Cross volunteers assigned to a medical treatment facility will be given orientation and induction training by the medical facility Red Cross staff (Hospital Field Director). This will encompass such subjects as organization and mission of the medical facility, the meaning of illness to both the patient and his family, the Red Cross program and the role of the volunteer in this setting, and specific information regarding the rules, regulations, and procedures of the medical treatment facility. Upon completion of their induction training, the volunteers will be assigned to assist members of the hospital Red Cross career staff in providing services to patients or to assist members of the hospital staff in providing patient care. On-the-job instruction or any further training needed to enable the volunteers to perform their assigned duties will be the responsibility of the commander of the medical treatment facility to which the volunteer is assigned.

c. Examples of services that Red Cross volunteers may perform following appropriate training are as follows:

(1) Provide personal services to patients such as writing letters, shopping for necessities, reading, and assisting with and conducting recreation activities in recreation rooms and hospital wards.

(2) Assist in carrying out Red Cross and other welfare services.

(3) Assist with less complex nursing care procedures as delineated in the volunteer Red Cross Nurse's Aid course under the supervision of professional nurses in hospital wards and clinics.

(4) Provide assistance in dental clinics to include, but not be limited to—

(*a*) Reception and appointment of patients.

(*b*) Maintenance and disposition of dental forms and records.

(*c*) Seating and draping of patients.

- (d) Assemblage of armamentarium for various dental procedures.
- (e) Presentation of instruments as required during patient treatment.
- (f) Assisting in the preparation of dental materials for treatment purposes.
- (g) Discharge or reappointment of patients.
- (h) Cleaning equipment and armamentarium.
- (i) Preparation of instruments and surgical supplies for sterilization.
- (j) Checking equipment for proper function and reporting malfunctions.
- (k) Maintaining adequate supplies and linens for use in dental operator.
- (l) Developing and mounting of dental X-rays and patient education in oral hygiene techniques.

Note. Volunteers with previous training, experience, or license may be utilized to provide supplementary assistance in oral prophylaxis procedures and operation of autoclaves and dental X-ray machines.

- (5) Provide clerical, information, and receptionist services in offices, libraries, and recreation rooms, and at reception desks.
- (6) Assist in technical instruction in such arts and crafts as sculpture, painting, drawing, jewelry-making, metal work, and ceramics as appropriate.
- (7) Act as hostess at dances, parties, picnics, tours, and other recreation events; serve as instructors, technicians, craft leaders, and discussion group leaders; assist in arranging musical programs, plays, exhibits, smokers, fishing trips, horseback rides, boat rides, sightseeing tours, attendance at sports and cultural activities, weekend visits for medically approved patients to homes in nearby communities, and special entertainment, including visits of celebrities.
- (8) Prepare and serve food and refreshments for recreation events.
- (9) Drive patients to and from recreation events and transport entertainers to and from military installations.
- (10) Make sewn, knitted, and other articles that are needed by the hospital or clinic, and assist with mending as necessary and appropriate.
- (11) Professional nurses recruited through Red Cross for volunteer service may be assigned to assist in hospital wards during emergencies, or in clinics. Duties will be limited to those performed by all Red Cross volunteer nurses' aides if a nurse does not possess a current license. Duties performed will be appropriate to the guidelines established by the commander of the medical facility. In addition, they may assist in teaching classes in mother and baby care or care of the sick and injured.
- (12) Through the Red Cross youth programs, young people make articles for use by and for patients when, in the appropriate commander's judgment, age and other circumstances do not preclude their presence at treatment facilities.
- (13) Provide nursing, comfort, and recreation services to air evacuation patients at stopover points and at hospital designations overseas and in domestic locations.

d. Red Cross chapters may supply supplemental items through the field director at the station or hospital when requested by the appropriate commander. These supplemental items may include, but are not limited to, pianos, radios, phonographs, records, curtains, mirrors, lamps, pictures, flowers, sports equipment, musical instruments, sheet music, public address equipment, makeup, costumes, stage properties, and lighting equipment.

2-4. Extension of activities

The activities and functions outlined in this chapter may be extended in time of war or mobilization for war when requested by the Department of the Army. When extended, however, such services will not duplicate or parallel any established Government functions or activities. Extensions may include providing the following services, as applicable, to mobile hospital units, hospital trains, ambulances, planes, and rehabilitation or reconditioning camps and areas:

- a.* Amplifying the welfare, recreation, and morale activities for able-bodied personnel and patients to meet existing conditions with the approval of the Department of the Army.
- b.* Providing trained personnel to assist the Army with recruitment, training, selection, orientation, and utilization of volunteer civilian personnel to assist with recreation activities for the able-bodied.
- c.* Supplementing, in areas of operation, the Army recreation program by providing a trained staff and volunteers to assist in operating recreation facilities and activities. The program may include staffing reading and recreation rooms, information booths, and snack bars; arranging sightseeing tours, dances, refreshments for parties, and special events. No charge will be made for refreshments, supplies, or services provided by the Red Cross.
- d.* Providing canteen service for soldiers in isolated areas and at ports of embarkation and debarkation.
- e.* Providing supplemental recreation supplies and equipment, recognizing that the Government has the primary responsibility for recreation activities. The Red Cross will undertake to meet temporary needs due to such unforeseen situations as the temporary absence of regular Government supplies.

2-5. Use of Red Cross reports in court-martial cases

a. By agreement between the Red Cross and the Department of the Army, Red Cross field directors are authorized to act upon requests from Army commanders exercising general court-martial jurisdiction by obtaining home conditions reports in the case of certain military prisoners whose sentences as adjudged by general or special courts-martial

include dishonorable or bad-conduct discharges, and certain persons awaiting trial by court-martial. Such reports may be used in considering the extent to which commanders will exercise their statutory powers of mitigation, remission, and suspension of court-martial sentences.

b. Requests to the Red Cross for reports will be for specific information only, unless, because of unusual circumstances, if it is felt that a complete background statement is needed. Examples of the most frequently needed specific information are identifying information relating to the individual or his family; statements from agencies at which the individual or his family may have been known; particular or unusual factors in the individual's developmental or family history, health, and medical history, education, employment, and present home situation. While verification may be requested of certain data obtained from the prisoner or his record as to his background or present home conditions, the Red Cross will not be requested to furnish data relating to prior criminality, to investigate aggravating or mitigating circumstances related to the current offense, or to confirm or deny the alleged reasons therefor.

c. Referrals to the Red Cross should be made after the individual has been interviewed and only when the need for additional information is apparent. In order that the Red Cross worker may make prompt and accurate reports, it is important that the local Red Cross chapter, through the field director, be given as much information as possible concerning the individual's situation, his status, and the reason for the request for information.

d. Requests for information will be made only with the prior written consent of the person concerned, if mentally competent, and after the individual's family has been advised of his status and that a Red Cross report has been requested for a specific reason.

e. Any information received from the Red Cross will be considered confidential in that it will not be given to the individual, to other prisoners or detentioners, to the trial counsel, to defense counsel, to the law officer, or to any other person for use in connection with the individual's trial by court-martial. Such information may be included as a part of or attached to the screening reports furnished the convening authority or other review officials after trial by court-martial has been concluded. Any written report furnished by the Red Cross will not be considered as part of the official records of the individual, but, having served its purpose as provided above, will be filed with all other confinement reports and forwarded to the designated place of confinement.

2-6. Services relating to prisoners of war

The Red Cross performs the following services with respect to prisoners of war:

a. Handles inquiries concerning welfare of prisoners of war through the International Committee of the Red Cross after appropriate clearance with the Department of Defense.

b. Obtains names of prisoners of war, through the Department of Defense, so that Red Cross services may be made available to their dependents, if necessary.

c. Aids in the preparation and packaging of (and may provide) food packets, clothing, medical kits, comfort articles, and other supplies, and may assist in their distribution.

Chapter 3 Privileges and Facilities Extended to the Red Cross

3-1. Office space, supplies, and equipment

Where office space, supplies or equipment are not provided by the Red Cross in Red Cross administration buildings, installation commanders will—

a. Provide the Red Cross adequate office space, when available, without charge therefor. Every effort will be made to assign office space which will be readily accessible to all military personnel and afford privacy for interview.

b. Furnish nonexpendable office equipment to the Red Cross on a loan basis.

c. Furnish office supplies to the Red Cross on a reimbursable basis.

3-2. Custodial services

To the greatest extent practicable and as determined by the appropriate military commander, custodial services will be furnished at Government expense in those buildings owned by or leased to the Army which are occupied as office space by representatives of the Red Cross. (See AR 420-70.)

3-3. Utilities services

Utilities services will be furnished at Government expense in buildings owned by or leased to the Army which are occupied as office space by representatives of the Red Cross, and in buildings owned by the Red Cross on Government-owned land, subject, however, to such limitations as may be prescribed by the appropriate military commander. No charge will be made for utilities services provided for office space occupied by the Red Cross in accordance with paragraph 3-1*a.* (See AR 420-41.)

3-4. Maintenance services

Maintenance services will be furnished at Government expense in buildings owned by or leased to the Army which are occupied as office space by representatives of the Red Cross, and in buildings owned by the Red Cross on Government-owned land, subject, however, to such limitations as may be prescribed by the appropriate military commander.

3-5. Communications facilities

The Red Cross may use Army communications facilities, when available, without charge for sending and receiving administrative and emergency welfare messages in connection with the activities, functions, and duties necessary to the accomplishment of the Red Cross mission, except under the following conditions and subject to military expediency:

a. Telephone service. Official local area telephone service, and access to AUTOVON where locally available, will be furnished without charge; however, long distance toll charges and requirements for specialized installation and/or equipment will be borne by the Red Cross. At those locations where Class "B" service is no longer provided, the Red Cross should make arrangements with the communications carrier to have charges for this and other special service billed directly to the Red Cross.

b. Telegraph service. The cost resulting from the transmission, or partial transmission, of messages through commercial telegraph facilities will be borne by the Red Cross.

3-6. Warehousing

When facilities therefor are available, Red Cross supplies and property will be afforded storage and protection similar to that given Government property without cost to the Red Cross.

3-7. Transportation

a. Supplies and equipment. Red Cross supplies and equipment necessary to accomplish the mission of the Red Cross as set forth in paragraph 1-3 will be transported at the expense of the Government. Terminal facilities, including wharfage, when available, will be furnished the Red Cross at Government expense.

b. Personnel in a duty status. Upon acceptance for duty, Red Cross personnel listed in paragraph 1-9 *a* and *b*, when on duty with the Department of the Army, will be transported to, from, and between places of duty at the cost and charge of the Government as civilian employees of the Department of the Army when traveling under competent orders on permanent change of station or temporary duty.

c. Personnel in a leave status. Travel performed by Red Cross personnel while in an annual leave status will be at no expense to the Government. Travel by Government transportation in approved emergency leave status is authorized on a space available basis and at no expense to the Government between oversea commands and ports of entry of the continental United States, but not within the continental United States.

d. Hospitalized personnel. Hospitalized Red Cross personnel traveling between Army hospitals will be transported at Government expense. However, expenses incident to the transportation of such personnel upon discharge from an Army hospital to the patient's home, to a private hospital, or to an institution not operated by the Army will be borne by the Red Cross and arrangements for such expenses to be incurred will be made with the senior Red Cross representative on duty at the Army hospital.

e. Dependents. Transportation on a space-required (in accordance with DOD 4515. 13-R) basis via Government transportation may be furnished dependents of Red Cross personnel listed in paragraph 1-9*a* and *b* when traveling pursuant to competent permanent change of station orders, emergency circumstances, travel authorizations in connection with permanent change of station of the principal.

f. Shipment of privately owned vehicle, baggage, and household goods. Privately owned vehicle, baggage, and household goods belonging to personnel listed in paragraph 1-9 *a* and *b* who are traveling overseas on Department of the Army orders will be transported to, from, and between places of duty in the same manner and within the limitations prescribed for civilian employees of the Department of the Army.

g. Motor vehicle transportation. In maneuver areas and in oversea commands, Army motor vehicles may be used to transport Red Cross personnel assigned or attached to organizations, provided such transportation can be furnished without interfering with the mission of the command concerned and is, in the judgment of the commanding officer concerned, required by such Red Cross personnel to perform their assigned mission adequately.

3-8. Subsistence

When Red Cross personnel listed in paragraph 1-9 *a* and *b* are on duty with the Army, they will be furnished subsistence on a reimbursable basis, chargeable to such personnel or the Red Cross.

3-9. Quarters

When Red Cross personnel listed in paragraph 1-9 *a* and *b* are on duty with the Army, they will be furnished public quarters, when available, in accordance with AR 210-50 and the following provisions:

a. Within continental United States, its territories and possessions, Red Cross personnel or the Red Cross will pay a

rental rate based upon comparability of the quarters furnished with other private rental housing in the adjacent area in accordance with AR 210-12.

b. In oversea areas. Red Cross personnel will be furnished quarters on the same basis as civilian employees of the Department of the Army.

c. As an exception, in instances where civilian employees of the Department of the Army are furnished quarters without cost, Red Cross personnel will also be furnished quarters on the same basis without cost.

3-10. Uniforms

The Red Cross will prescribe and provide the uniforms to be worn by the personnel on duty with the Army. In oversea areas and during field maneuvers in continental United States, oversea and maneuver commanders may require uniformed Red Cross personnel to wear items of clothing of the type furnished to military personnel and/or articles of organizational clothing and equipment. Items of clothing furnished to Red Cross personnel will be worn with Red Cross insignia and buttons in lieu of Army insignia and buttons. Such clothing and equipment will be furnished on the following basis:

a. Items normally sold to military personnel under the clothing monetary allowance system will be sold to Red Cross personnel at the same price charged to enlisted personnel. All such items will be sold for cash.

b. Items normally issued to military personnel as organizational clothing and equipment may be issued to Red Cross personnel on the same basis.

c. Items normally issued to military personnel for temporary retention, i.e., for performance of a specific duty or required because of climatic conditions, will be issued to Red Cross personnel on the same basis.

3-11. Miscellaneous privileges

a. CONUS. Red Cross personnel listed in paragraph 1-9 who reside on military installations may be authorized use of messing facilities, exchanges, commissary stores, clothing and small stores, ship's stores afloat, and recreational facilities, subject to applicable Army regulations governing these privileges.

b. Foreign areas. Where it is not precluded by applicable Status of Forces or other country to country agreements, or by the capability of or the fulfillment of a military mission, the oversea commander may make the services listed below available as indicated.

(1) Commissary store and exchange privileges for the purchase of goods and services by Red Cross personnel listed in paragraph 1-9 *a* and *b*, for personnel and family needs. (See AR 60-20 and AR 30-22.)

(2) Hospitalization and medical care on a space available basis for Red Cross personnel listed in paragraph 1-9 *a* and *b* and their accompanying dependents. Charges for hospitalization and medical care for Red Cross personnel and their dependents will be the same as those which are applicable for officer personnel and their dependents overseas. Charges will be collected locally. See AR 40-3.

(3) Recreational facilities.

(4) Education in dependents' schools on a space-required, tuition-pay basis. See AR 352-2.

(5) Armed Forces postal services.

3-12. Death, missing, or seriously ill/wounded-reporting

Red Cross personnel serving outside the continental United States on a military support assignment will be reported to the National Headquarters, American Red Cross and HQDA Casualty and Memorial Affairs Operation Center (TAPC-PE), Hoffman I, Room 4S07, Alexandria, VA 22332.

Appendix A References

Section I Required Publications

This section contains no entries.

Section II Related Publications

A related publication is a source of additional information. The user does not have to read a related publication to understand this regulation.

AR 30-22
Army Food Program

AR 40-3
Medical, Dental, and Veterinary Care

AR 60-20
Army and Air Force Exchange Service Operating Policies

AR 210-12
Establishment of Rental Rates For Quarters Furnished Federal Employees

AR 210-50
Housing Management

AR 345-20
Army Training and Education

AR 420-41
Acquisition and Sales of Utilities Services

AR 420-70
Building and Structures

AR 600-8-1
Army Casualty Operations Assistance/Insurance

AR 930-4
Army Emergency Relief

DA Pam 27-1
Treaties Governing Land Warfare

DOD 4515.13-R
Air Transportation Eligibility

10 USC 2602
American National Red Cross Cooperation and Assistance

Section III Prescribed Forms

This section contains no entries.

Section IV Referenced Forms

This section contains no entries.

Glossary

Section I Abbreviations

ACSIM

Assistant Chief of Staff for Installation Management

AR

Army regulation

CG

commanding general

DA

Department of the Army

DOD

Department of Defense

GS

general service

HQ

headquarters

IMA

installation management activity

MACOM

Major Army Command

RC

Reserve Component

USC

United States Code

UCMJ

United Code of Military Justice

Section II

Terms

This section contains no entries.

Section III

Special Abbreviations and Terms

This section contains no entries.

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